



GRADUATE PHILADELPHIA | CAREER & LEARNING PLAN

ADVISOR ROLE

1. Guide you in navigating your short and long-term career and educational goals
2. Help you to explore and communicate your interests, skills, and competencies
3. Develop a plan for learning to meet your career and learning needs
4. Identify opportunities which advance you towards your goals
(e.g prior learning assessment, financial empowerment, skills development, & career options)

ADULT LEARNER ROLE

1. Identify your bold, inspiring long-term goals
2. Set milestone goals by creating a set of steps that will support you in completing your goals
3. Use this document as your working action plan with target dates
4. Attend scheduled advising session or provide early requests to reschedule (24 hours notice)
5. Review progress and revise your plan. Identify obstacles/solutions (decision making)
6. Give yourself credit for your successes - (Reward yourself for completing tasks)

PROGRAM/DEGREE:	ANTICIPATED START:	COMPLETION DATE:
COLLEGE/UNIVERSITY/PROVIDER:	CONTACT NAME:	CONTACT NUMBER:

CATEGORY	DESCRIPTION/DETAILED NOTE	ACTION STEPS & COMPLETION DATES
LEARNING OBJECTIVES		
GOALS		
STRENGTHS		

CATEGORY	DESCRIPTION/DETAILED NOTE	ACTION STEPS & COMPLETION DATES
CHALLENGES & OBSTACLES		
SKILLS		
SKILLS GAPS		
INTERESTS & AFFILIATIONS		
ASSESSMENTS		
FINANCIAL LITERACY & EMPOWERMENT		
RESOURCE OPTIONS		ORGANIZATION/CONTACT

NOTES: